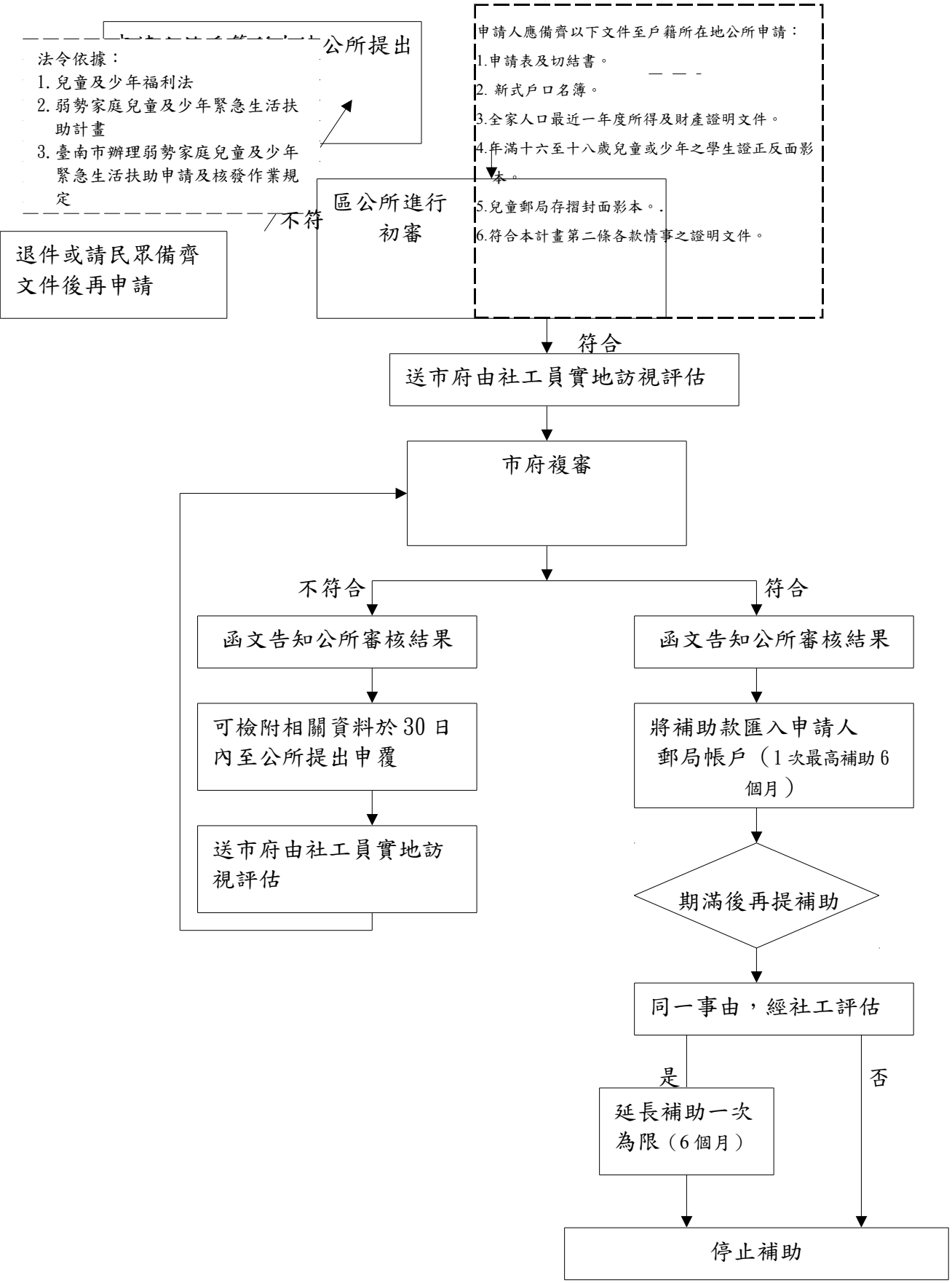臺南市新化區弱勢家庭兒童及少年緊急生活扶助標準作業流程