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| **聲請調解** | | | **書**  **筆錄** | | **案號： 年 調字第 號 收件編號:** | | | | | | | | | | | | |  |
| **收件日期： 年 月 日 時 分 全1頁** | | | | | | | | | | | | | |
| 稱謂 | | 姓名〈或名稱〉 | | | 性別 | | 出生日期 | | | 身分證編號 | | 職業 | 住所或居所 | | | 連絡電話 | | |
| 聲請人 | |  | | |  | |  | | |  | |  |  | | |  | | |
| 〈法定代理人〉 | |  | | |  | |  | | |  | |  |  | | |  | | |
| 〈委任代理人〉 | |  | | |  | |  | | |  | |  | 必填 | | |  | | |
| 對造人 | |  | | |  | |  | | |  | |  |  | | |  | | |
| 〈法定代理人〉 | |  | | |  | |  | | |  | |  |  | | |  | | |
| 〈委任代理人〉 | |  | | |  | |  | | |  | |  | 必填 | | |  | | |
| 上當事人間 | |  | | | 事件聲請調解，事件概要〈與願接受之調解條件〉如下： | | | | | | | | | | | | | |
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| （本件現正在 | | | | 偵查  審理 | | 中， | | | 案號如右： ） | | | | | | | | | |
| 證物名稱及件數 | |  | | | | | | | | | | | | | | | | |
| 聲請調查證據 | |  | | | | | | | | | | | | | | | | |
| 此致 |  | **臺南市白河區調解委員會** | | | | | | | | | | | | | | | | |
| 中華民國 年 月 日 | | | | | | | |  |  | |  | | |  |  | |  | |
|  |  |  | | | | | | **聲請人：** | | |  | | |  | **〈簽名或蓋章〉** | | | |
| **上筆錄經當場向聲請人朗讀或交付閱覽，聲請人認為無異。** | | | | | | | | | | | | | | | | | | |
|  |  |  | | | | | | **筆錄人：** | | |  | | |  | **〈簽名或蓋章〉** | | | |
|  |  |  | | | | | | **聲請人：** | | |  | | |  | **〈簽名或蓋章〉** | | | |
| 附註：1. | 提出聲請調解書時，應按對造人提出繕本。 | | | | | | | | | | | | | | | | | |
| 2. | 聲請人或對造人為無行為能力或限制行為能力者，應記明其法定代理人。 | | | | | | | | | | | | | | | | | |
| 3. | 當事人如有「法定代理人」或「委任代理人」應於稱謂「當事人」一欄下記明之；如兼有兩者，均應記明。 | | | | | | | | | | | | | | | | | |
| 4. | 「事件概要」部分應摘要記明兩造爭議情形，如該調解事件在法院審理或檢察署偵查中〈該事件如已經第一審法院辯論終結者，不得聲請調解〉，並應將其案號及最近情形一倂記明。 | | | | | | | | | | | | | | | | | |
| 5. | 聲請人如聲請調查證據，應將證物之名稱、證人之姓名及住居所等記明於「聲請調查證據」。 | | | | | | | | | | | | | | | | | |
| 6. | 提出聲請書，將標題之「筆錄」二字及末欄刪除。 | | | | | | | | | | | | | | | | | |