事業單位大量解僱勞工時,於解雇情事之 日起60日前所提出之解雇計畫書內容, 應記載下列事項:

The mass redundancy plan to be submitted by the business entity 60 days prior to the occurrence of redundancy shall contain the following particulars:

Ι.	解僱理由 The cause of such mass redundancy.
н.	解雇部門 The department to be affected by such mass redundancy.
III.	解雇日期 The scheduled effective date of such mass redundancy.
IV.	解雇人數 The number of workers to be laid off.
V.	解雇對象之選定標準 The criteria for selecting the subjects of such mass redundancy.
VI.	資遣費計算方式及輔導轉業方案等 The method for calculating the severance pay and the job transition assistance project.
Labor Affairs Bureau of Tainan City Government	