

附表一：

收件日期：

(Date of Application)

收件號碼：

(Receipt Number)

臺南市 地政事務所英文不動產權利登記證明申請書									
LAND OFFICE OF DEPT. OF LAND ADMIN. OF COUNTY (CITY) GOVERNMENT REAL ESTATE REGISTRATION CERTIFICATE CADASTER									
標 示 (Description)								申請份數 (Quantity)	
鄉鎮市區 (District)	段 (Section)	小段 (Subsection)	地號 (Land Numbers)	建號 (Building Numbers)					
申請人(所有權人) 姓名 (Applicant)	(中文) (Chinese name)	(英文) (English name)	(英文別名) (Also Known as)	統一編號 / 護照號碼 (ID/Pass port No.)				聯絡電話 (Tel. No.)	
代理人姓名 (Agent)									
申請人/代理人地址 (Applicant/ Agent Address)									
申請原因 (Request of Application)									
委任關係 (Commission of Authority)	一、本案之申請委託 代理。 (1.The application of this case is commissioned to Agent .)				委託人簽章 (Signature of Client)		代理人簽章 (Signature of Agent)		
	二、委託人確為申請標的之權利人，如有虛偽不實，本代理人願負法律責任。 (2.The client is the obligee of above property,if this statement is not true,the agent will bear all legal responsibilities.)								
下列各欄申請人免填 (The applicant does not fill out the following items.)					領 件 簽 章 (Signature of Application)				
張 數 (Sheet)		工本費 (Fee)		收據號碼 (Receipt No.)					
承辦人員 (office)			課長 (Chief)			主任 (Director)			

※應備文件請詳閱背面申請須知

英文不動產權利登記證明申請須知

- 一、說明：所有權人為向國外機關（構）提供財力證明，或外國機構團體為向其總公司呈報在臺總資產等需要，向地政事務所申請核發英文不動產權利登記證明。
- 二、申請程序：填寫英文不動產權利登記證明申請書向地政事務所辦理。
- 三、應備文件：
 - （一）英文不動產權利登記證明申請書。
 - （二）身分證明文件：
 1. 所有權人親自申請：

所有權人國民身分證正本及護照影本（未領有護照者免提出），身分證明文件現場核對完畢退還，護照影本連同申請書存查。
 2. 代理人代為申請：
 - （1）所有權人護照影本（所有權人未領有護照者免提出），護照影本連同申請書存查。
 - （2）代理人國民身分證正本，現場核對完畢退還。
 - （三）委託書（委託代理人申請者檢附），委託書在國外作成者，應經駐外使領館驗證；在中國大陸地區作成者，應經財團法人海峽交流基金會驗證。但申請書已載明委任關係者，得免檢附。
- 四、費用：壹張證明書新台幣20 元。
- 五、處理時限：3天。
- 六、注意事項：本證明內容，僅提供所有權人中、英文姓名、出生日期、統一編號及其相關土地、建物標示、所有權資料；土地、建物之他項權利及土地、建物所有權部之其他登記事項，不予顯示。
- 七、本須知未盡之處，悉依現行法令規定辦理。

Notice of Application for Real Estate Registration Certificate

1. Description: Owners apply for this real estate registration certificate with the land office to provide the financial statement to overseas organizations, or to report total assets in Taiwan to the head office.
2. Application Procedure: Fill out the application for real estate registration certificate at the land office.
3. Documents to be Submitted :
 - A. Application for real estate registration certificate.
 - B. Documents of Identification
 - a. Owner applies in person: Original of the owner' s National ID card, and a copy of passport. (exempted if the owner does not have the passport.) The ID card will be returned after checking while the copy of passport reserved with application.
 - b. Agent applies on behalf:
 - (i) A copy of the owner' s passport, (exempted if the owner does not have the passport.)
 - (ii) The original and the agent' s National IDcard. The ID card will be returned after checking.
 - C. Power of Attorney: (submitted by appointed agent): Power of Attorney shall be attested by ROC embassies, consulates, and missions abroad if issue in overseas. It shall be attested by the Straits Exchange Foundation if issue in Mainland China. If the assigned commission is stated in application, one dose not require to attach the documents mentioned above.
4. Fee: NT20 dollars per certificate.
5. Processing Time: Three business days.
6. Notice: Contents of this certificate only include the owner' s Chinese and English names, date of birth, ID number, and description of related land and buildings as well as ownership information; the certificate will not show other types of rights to land and buildings as well as other registered items over land and building ownership.
7. Matters not provided for herein shall be governed by existing laws and regulations.